Blumberg Law Forms

This Catalog lists all Blumberg Forms in paper and online. It has two sections:

A – Z LISTING OF FORMS by specific state and Nationwide. The catalog numbers are preceded by a price code. For prices, see the Price Chart below. If the form does not have a Price Code, the prices will appear on the Numerical List.

If you do not see a form listed under a specific state, look at the NATIONWIDE LIST at p. 10.

NUMERICAL LIST of paper forms arranged sequentially by catalog number. The publication dates appear on the Numerical List.

The online forms are highlighted. Some of these forms are available online only. They are listed as “Web Only.”

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PUBLICATION DATES. For information about:
Paper forms – see the NUMERICAL LIST following the A – Z Index of Forms. The forms are listed sequentially by catalog number with the date of publication at the end of the title.
Online forms – go to www.blumberglegalforms.com. Enter the catalog number in the SEARCH box. The publication date appears at the end of the title at the top left of each form.

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All prices subject to change without notice.

FOLDED INTO 4 PAGES

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>A-W-R</th>
<th>M</th>
<th>P</th>
<th>B</th>
<th>T-X</th>
<th>C</th>
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</tbody>
</table>

Prices: March, 2014

NEW YORK NYBTU Forms and Blumberg Equivalents

8001................................. T689
8002................................. T691
8003................................. T685
8004................................. T693
8005-A............................. T278
8006................................. A291
8007................................. A291
8008................................. A285
8009................................. A293
8010................................. A296
8011................................. T27
8014................................. A283
8022................................. T679
8024................................. P679
8034................................. W295
8035................................. T275
8041................................. A125
8053-A&B.......................... T473

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Affidavit of Net Worth (DRL §236) Software

Single entry of data avoids redundant typing, saves data for future update and printing, calculates totals and updates them when you make changes, produces an intake form for client, paste caption from word processor files.

CD program for limited use, Cat. No. 4600, $89.95, Requires Windows XP+, 128 MB ram, 14 MB drive space.

Online at www.blumberg.com, for one case, $14.95

T 312 Affirmation of good faith for preliminary conference, 22 NYCRR 202.12
93 Affidavit, Power of attorney in full force, Web Only
T 179 Affidavit, Residence of child, DRL 75-1
T 175 Affidavit, Subscribing witness to will, at testator's request, SCPA 1406
P 117 Blank, any purpose

Affidavit of Service (and affirmation where appropriate)
B 250 Affidavit, Mail service of summons, CPLR 3215: default judg., bl ct.
T 321 Affidavit, Mail service of papers and attorney's affirmation, blank ct., Web Only
B 151 Affidavit, Summons or subpoena, personal or alt. service, ind. or corp., military service statement
147 Affidavit, Universal form, summons, subpoena, notice of petition, citation, etc. 2 part carbonless sets, in stock or customized with imprint

Non-military Service Affidavits
T 196 Summary proceedings, warrant to dispossess, blank ct.

ANNULMENT (see—DOMESTIC RELATIONS)

ANSWER (also see—NOTICE OF APPEARANCE)
T 600 Answer, blank ct.

APPEAL (see—NOTICE OF APPEARANCE)

APPEARANCE (see—NOTICE OF APPEARANCE)

APPELLATE DIVISION (also see—CALENDAR PRACTICE—RETAILER)
T 471 Notification of appeal
T 380 Pre-argument statement, civil appeal, 1st Dept.
T 482 RADI form C, Civil, App. Div. 2nd Dept.

APPLICATION (also see—LANDLORD & TENANT)
T 601 Application for index number, CPLR 8018(a)2

ASSIGNMENT (also see—COOPERATIVE APARTMENT—CORPORATION—LANDLORD & TENANT—MORTGAGE: REAL ESTATE—Nationwide Forms)

ASSUMED NAME CERTIFICATE (see—CERTIFICATE

ASSUMPTION (see—COOPERATIVE APARTMENT—MORTGAGE)

ATTORNEY (also see—POWER OF ATTORNEY)
X 317 Consent. change (substitution) of attorney, blank ct.

AUTHORIZATION (see—CALENDAR PRACTICE)

AUTOMOBILE (see—ACIDENT)

BILL OF COSTS (see—JUDGMENT)

BILL OF PARTICULARS (see—NOTICE OF APPEARANCE)

BINDER: REAL ESTATE (see—CONTRACT)

BUSINESS (see—CERTIFICATE—CORPORATION—Nationwide Forms)

BY-LAWS (see—CORPORATION)

CALENDAR PRACTICE (also see—AFFIDAVIT or AFFIRMATION)

Business Records
B 32 Certification of business records, CPLR §3122-a(a)
B 31 Notice of intent to offer business records authenticated by certification, CPLR §3122-a(c), Web Only
B 33 Notice that items produced pursuant to subpoena are available for inspection and copying, CPLR §3120(3)
B 34 Subpoena duces tecum, medical records, witness' stipulation, CPLR §2305(b), Web Only

Demand and Request
B 399 Request for judicial intervention, 22 NYCCR 202.6
B 344 Demand for jury
T 305 Request for preliminary conference, 202.12(a)

Health and Hospital Records (also see—ACIDENT)
T 555 Authorization for release of health information pursuant to HIPPA, OCA 960
C 542 Request for hospital record & medical report, for use by attorney to examine client's record
T 543 Request for patient information, PHL §18
T 3129 Authorization to release medical and hospital records

Notice of Motion
384 Universal notice of motion, Web Only

Note of Issue
B 537 Note of issue, certificate of readiness, all departments

Notice of Trial and Certificate of Readiness
B 168 Notice of trend or request with statements, Civil Ct., one side typing, 22 NYCRR 208.17
B 1468 District Ct., one side typing, 22 NYCRR 212.17, Web Only

Preliminary Conference
T 312 Affirmation of good faith for preliminary conference, 22 NYCRR 202.12
T 305 Request for preliminary conference, 22 NYCRR 202.12(a)

CANCELLATION (see—CERTIFICATE—LIS PENDENS)

CERTIFICATE (also see—CALENDAR PRACTICE)

Business Certificate (Trade Name, DBA's, Assumed Name)
T 639 Amendment of assumed name, corporation
T 224 Amended business certificate. ind. or partners
T 341 Cancellation of business certificate, individual
T 176 Cancellation of partnership certificate
T 339 Certificate of use of assumed name by corporation
X 74 Conducting business as partners (corp. may be a partner)
X 201 Conducting business under trade name, individual
T 638 Discontinuance of assumed name, certificate of

CITY COURT—“BLANK” CITY (see—JUDGMENT—SUMMONS & COMPLAINT—SUMMARY PROCEEDINGS)

CIVIL COURT (also see—ENFORCEMENT OF JUDGMENT—SUMMARY PROCEEDINGS—SUMMONS)
B 300 Notice of appear., answer, demand for bill of particulars
B 168 Notice of trial or inquest, certificate of readiness 22 NYCCR 208.17
B 314 Stipulation discontinuing action
X 249 Subp. duces tecum, witness' stip. remain subject to call
**T 140** Affidavit, show cause order, vacate eviction judgment  
**B 319** Judgment on default  
**T 306** Judgment on default, verified compl., non-military service  
**B 323** Judgment on inquest or after trial

**CLAIM** (see—ACCIDENT—NOTICE—PROOF)

**CLOSING STATEMENT** (see—RETAINER)

**COMPLAINT** (see—DEMAND—FORECLOSURE—SUMMONS & COMPLAINT)

**CONDOMINIUM**
- **M124** Contract of sale, residential condominium unit
- **M146** Contract of sale, Ass’n of the Bar of the City of N.Y.
- **A 101** Lease of a condominium unit
- **T 366** Notice of lien for common charges, Condominium Act, RPL §339-z, 339-aa

**CONFERENCE** (see—CALENDAR PRACTICE)

**CONFESSION OF JUDGMENT** (see—JUDGMENT)

**CONSENT** (see—ATTORNEY—CORPORATION—STIPULATION)

**CONSTRUCTION** (see—CONTRACT)

**CONTRACT** (also see—CONDOMINIUM—COOPERATIVE APARTMENT—Nationwide Forms)
- **M664** Building loan contract
- **T 136** Home improvement contract cover sheet, GBL §§770-796
- **125** Real estate, residential, jt. bar association form, 6 pps.
- **B 122** Purchase offer real estate (binder), plain English
- **M124** Real estate, sale of residential condominium
- **M146** Real estate, condominium, Assn. of the Bar of the City of N.Y.
- **154** Real estate, sale of office, commercial and multi-family residential purposes, Assn. of the Bar of the City of N.Y.
- **M1128** Real estate, sale of land
- **P1122** Real estate, sale of land, shortest form
- **337** Real estate, sale of, short form, double sheet, Web Only
- **A 311** Real estate, subordination of mortgage, NYBTU 8030

**Download HUD-1 Closing Statement Software**

at www.blumberg.com/hud1

$19.95 for one closing

**CO-OPERATIVE APARTMENTS**
- **T 395** Acceptance of, assign., assumption of proprietary lease
- **T 396** Assignment of proprietary lease, Web Only
- **123** Contract of sale, financing condition, NYSBA form
- **T 394** Recognition agreement, joint bar committee form
- **86** Sublease of a cooperative apartment, 13 pp, Web Only

**CORPORATION**

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with custom minutes and by-laws containing the information from the online incorporation questionnaire. Includes disbursements to State of NY ($135) and Spartan corporate kit.  
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at www.blumberg.com/entity-documents

**Costs** (see—JUDGMENT)

**Counsel Fees** (see—RETAINER)

**County Court Use “Blank Court” Forms**

**Court of Appeals** (see—NOTICE)

**DEEDS** All forms Individual or Corporation and include lien clause
- **298** Administrator’s
- **A 291** Bargain & sale, covenant, NYBTU 8007, long form
- **T 691** Bargain & sale, covenant, NYBTU 8002, short form
- **A 289** Bargain & sale, no covenant, NYBTU 8006, long form
- **T 689** Bargain & sale, no covenant, NYBTU 8001, short form
- **A 296** Executor’s NYBTU 8010, long form
- **T 278** Executor’s NYBTU 8005-A, short form
- **A 293** Quitclaim, NYBTU 8009, long form
- **T 693** Quitclaim, NYBTU 8004, short form
- **M294** Quitclaim, long form D
- **P 694** Quitclaim, short form D
- **P1693** Quitclaim, 1 side recording D
- **M297** Referee’s, in foreclosure F
- **P1697** Warranty, full covenants, 1 side recording A
- **A 285** Warranty, full covenants, NYBTU 8008, long form
- **T 685** Warranty, full covenants, NYBTU 8003, short form
- **P 688** Warranty, full covenants, short form A
- **1688** Warranty, full covenants, 1 side recording A, Web Only
- **290** Warranty, basic covenants, long form A, Web Only
- **P 678** Warranty, basic covenants, short form A
- **P1678** Warranty, basic covenants, 1 side recording A

**DEFAULT** (see—JUDGMENT—SUMMARY PROCEEDINGS)

**Demand** (also see—JURY—NOTE—NOTICE OF APPEARANCE)
- **T 132** Demand for service of complaint, CPLR 3012 (b)

**Deposition** (see DISCLOSURE—NOTICE)

**Discharge** (see—MORTGAGE: REAL ESTATE—RELEASE)

**Disclosure** (also see—REAL ESTATE)
- **436** Notice to take deposition on oral exam, negligence, Blank Ct., Web Only
- **438** Notice to take deposition on oral exam, general use, Blank Ct.

**Discontinuance** (see—CERTIFICATE—STIPULATION)

**Dispossess** (see—SUMMARY PROCEEDINGS)

**Dissolution** (see—CORPORATION—PARTNERSHIP)

**District Courts** (also see—CALENDAR PRACTICE—ENFORCEMENT OF JUDGMENT—SUMMONS & COMPLAINT—SUMMARY PROCEEDINGS)

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For expedited service add $25.00 disbursement.

www.blumberg.com

**Business Corporation Law (BCL)**
- **639** Amendment of assumed name, certificate, corporation
- **T 339** Assumed name, certificate of use by corporation, Web Only
- **T 473** Consent to sale or lease, stockholders, NYBTU 803B
## Domestic Relations

### Affidavit of Net Worth (DRL §236) Software

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>T 179</td>
<td>Affidavit of residence of child, DRL 75j</td>
</tr>
<tr>
<td>T 60</td>
<td>Affidavit of service matrimonial action</td>
</tr>
<tr>
<td>T 173</td>
<td>Divorce and child support summary form, UCS-111</td>
</tr>
<tr>
<td>T 190</td>
<td>Memorandum of separation agree. file with county Clerk</td>
</tr>
<tr>
<td>T 141</td>
<td>Post card, matrimonial action</td>
</tr>
<tr>
<td>X 411</td>
<td>Judgment debtor, blank ct.</td>
</tr>
<tr>
<td>T 410</td>
<td>Civil Ct., with restraining notice, and notice to garnishee or witness</td>
</tr>
<tr>
<td>T 120</td>
<td>Blank ct., without notice to garnishee, Web Only</td>
</tr>
<tr>
<td>B 320</td>
<td>Civil Ct., notice to garnishee</td>
</tr>
<tr>
<td>T 120</td>
<td>Blank ct., notice to garnishee</td>
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<tr>
<td>X 411</td>
<td>Judgment debtor, blank ct.</td>
</tr>
<tr>
<td>B 242</td>
<td>Satisfaction of judgment, whole or partial, blank ct.</td>
</tr>
<tr>
<td>T 1165</td>
<td>Uniform transcript of judgment: blank court</td>
</tr>
<tr>
<td>T 173</td>
<td>Domestic relations</td>
</tr>
<tr>
<td>T 354</td>
<td>Questions for 3rd party, blank ct.</td>
</tr>
<tr>
<td>T 141</td>
<td>Post card, matrimonial action</td>
</tr>
<tr>
<td>X 351</td>
<td>Questions for individual debtor, blank ct., Web Only</td>
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<tr>
<td>W 251</td>
<td>Questions for corporate debtor, blank ct.</td>
</tr>
<tr>
<td>764-3/2</td>
<td>Continuous forms income execution, blank ct.</td>
</tr>
<tr>
<td>T 180</td>
<td>Blank post card, court</td>
</tr>
<tr>
<td>T 139</td>
<td>Support enforcement, blank court CPRN 5241</td>
</tr>
<tr>
<td>T 141</td>
<td>Post card, matrimonial action</td>
</tr>
<tr>
<td>T 426</td>
<td>Notice to judgment debtor, a natural person, CPLR 5222 (d) &amp; blank ct.</td>
</tr>
<tr>
<td>T 422</td>
<td>Exemption claim form, CPLR 5222-a(b), serve two with restraining notice &amp; exemption claim form</td>
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<tr>
<td>421</td>
<td>Exemption notice &amp; exemption claim form, serve two with restraining notices, Web Only</td>
</tr>
<tr>
<td>415</td>
<td>To judgment debtor, CPLR 5222, blank ct., Web Only</td>
</tr>
<tr>
<td>T 416</td>
<td>To garnishee, CPLR 5222, blank ct.</td>
</tr>
<tr>
<td>426</td>
<td>Notice to judgment debtor</td>
</tr>
<tr>
<td>421</td>
<td>Exemption notice &amp; exemption claim form, serve two with restraining notices, Web Only</td>
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<td>415</td>
<td>To judgment debtor, CPLR 5222, blank ct., Web Only</td>
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<td>T 416</td>
<td>To garnishee, CPLR 5222, blank ct.</td>
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### Draft (see—Note)

#### Enforcement of Judgment (Article 52 CPLR)

**Income Executions**

- T 439: Blank Court
- T 139: Support enforcement, blank court CPRN 5241
- 764-3/2: Continuous forms income execution, blank ct.

**Property Executions**

- T 120: Blank ct., notice to garnishee
- 460: Blank ct., without notice to garnishee, Web Only
- B 320: Civil Ct., notice to garnishee

**Supplementary Proceedings**

(a) Information Subpoenas; use with Questionnaires under (b) below

- T 410: Civil Ct., with restraining notice, and notice to garnishee or witness
- 412: Civil Ct. with restraining notice and notice to garnishee or witness, Web Only
- X 417: Blank Ct., to judgment debtor or to witness

(b) Questionnaire, also see above (a) Information Subpoena

- 351: Questions for individual debtor, blank ct., Web Only
- T 427: Questions financial institution, use with information subpoena, No. T 410, X 407 or X 417
- W 451: Questions for individual debtor, blank ct., use with information subpoena, No. T 410, T 407 or X 417

(c) Subpoenas to judgment debtor, or witness third Party: use separate notice if subpoena does not contain restraining notice

- X 411: Judgment debtor, blank ct.
- 429: Subpoena duces tecum, judgment debtor, restraining notice, blank ct., Web Only
- 418: Witness, duces tecum, restraining notice: blank ct., Web Only

### Miscellaneous

(e) Notice to judgment debtor

- T 426: Notice to judgment debtor, a natural person, CPLR 5222 (d) & blank ct.

#### Engagement (see—Retainer)

#### Eviction (see—Summary Proceedings)

#### Examination (see—Calendar Practice—Disclosure— Enforcement of Judgment— Notice)

#### Exchange of Medical Information (see—Calendar Practice)

#### Execution (see—Enforcement of Judgment)

#### Extension (see—Landlord & Tenant—Stipulation)

#### Garnishee (see—Enforcement of Judgment)

#### Health Care (see—Powers of Attorney, Agents, Health Care)

- P 70: Health care proxy, PHL 2980
- M 95: Same, with living will directives

#### Holdover (see—Summary Proceedings)

#### Home Improvement (see—Contract)

#### Hospital Records (see—Calendar Practice)

#### Income (see—Enforcement of Judgment)

#### Index Number (see—Application)

#### Information (see—Enforcement of Judgment)

#### Judgment (also see—Enforcement of Judgment)

**Continuous Forms**

- 762-3: Judgment, blank ct., 3 pt.

#### Default Judgment

- X 157: Blank Court, judgment on failure to appear or plead
- B 319: Civil Court, judgment on default
- T 306: Civil Court, judgment on default, verified complaint, military service affidavit.

- T 1419: District Court, blank county

**After Trial or Inquest—Judgment**

- X 156: Blank Court, bill of costs (with CPLR sections)
- B 323: Civil Court, judgment on inquest or after trial
- T 1423: District Court, judgment on inquest or after trial

**Motion For Summary Judgment**

- A 170: On instrument or judgment, notice of motion, affidavit, order, summons in lieu of complaint, blank ct.
- R 467: Summary judgment, affidavit, notice of motion, blank ct.

#### Miscellaneous

- X 245: Confession of judgment, ind., corp.: blank court
- B 242: Satisfaction of judgment, whole or partial, blank ct.
- T 1165: Uniform transcript of judgment: blank court
New York — Law Forms

LANDLORD & TENANT (also see—SUMMARY PROCEEDINGS—Nationwide Forms)

DHCR Forms for Stabilized and Controlled Apartments

326 Rent stabilization rider, use with M56, T327 and A53, pkg. of 25 RSA Rider online as part of a collection of lease riders
Cat. No. 61
326BX Same, box of 250, quantity pricing
330 Renewal lease (RTP-8), pkg. of 25, 3pt. carbonless sets
330BX Same, box of 250, quantity pricing
330CTY RTP-8 for Westchester, Nassau & Rockland, Web Only

Forms prepared by Adam Leitman Bailey and Dov Treiman

M 56 Lease of a regulated apartment, modern and comprehensive, 8pps.
M 57 Lease of an unregulated apartment, modern and comprehensive, 8pps.
65 Apartment house laundry service license, Web Only
66 Apartment house laundry service lease, Web Only
58 Apartment house rules, comprehensive, Web Only
3210 Office lease agreement, Web Only

Residential leases revised with simplified language

A 55 Apartment, rules, guaranty, acknowledgments, 4pps.
A 186 Apartments in 2-5 family dwelling, single sheet
A 261 Apartment in 2-5 family dwelling, furnished or unfurnished, brokerage cl., guaranty, acknowledgments, extra space
T 327 Apartment, stabilized, substantial coverage, single sheet
A 53 Apartment, stabilized, substantial coverage, furnished or unfurnished, guaranty acknowledgments, extra space
T 48 Apartment, moderate coverage, single sheet
A 303 Apartment, furnished, double sheet larger type, brokerage cl.
T 202 Apartment, from month to month
A 101 Apartment unit in condominium, 4pps.
A 102 Apartment unit in condominium, comprehensive, 10 pps., Web Only
A 495 House, furnished or unfurnished, moderate coverage
A 54 House, furnished or unfurnished, most complete, brokerage cl.
3120NY House, with option to buy, plain English, furnished or unfurnished. Use with a contract of sale (NY contract form 337 included), Web Only
T 313 Seasonal, house or apartment, vacation residence etc. single page guarantee, acknowledgments

Commercial leases

A 256 Office, loft, marginal headings, coverage, double sheet
A 35 Store, loft, office, margin captions, full cls., dbl. sheet
A 185 Store, Gilsy form security clause, double sheet
A 226 Store, security clause, substantial coverage, dbl. sheet

Miscellaneous forms related to Leases

67 Application for residential apt. §20-808, NYC Admin. Code, Web Only
223 Application to sublease apartment, RPL §226-b
483 Assignment of rent, Web Only
286 Collateral assignment of leases & rents, Web Only
B 119 Notice to tenant, 3 days, non-payment of rent, English/ Spanish: public assistance statement
B 307 Notice to tenant, 30 days to terminate monthly tenancy or month-to-month
T 308 Ten day notice to quit where no landlord and tenant relationship exists

LEASES (see—LANDLORD & TENANT)

LIEN (also see—LIS PENDENS)

A 167 Mechanic’s notice of: ind., part., corp. (N.Y.C. form)
A 365 Mechanic’s notice of: ind., part., corp. (outside N.Y.C.)
T 271 Mechanic’s lien, order on payments
T 231 Mechanic’s lien, satisfaction of, ind., corp.
T 386 Mechanic’s lien on public improvements
T 362 Mechanic’s lien, waiver of
T 366 Notice of lien for common charges, Condominium Act, RPL §339-a, 339-aa

LIMITED LIABILITY COMPANY

ORGANIZE A NEW YORK LLC ONLINE, $349.00

with custom operating agreements ready to sign. Includes disbursements to State of NY ($200) and Spartan LLC kit.
For expedited service add $25.00 disbursement.

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LLC OPERATING AGREEMENT AND GOVERNANCE DOCUMENTS

Prepared by Lauris G. L. Rail and Albert J. Cardinali

A thorough and tax-sensitive set of documents to govern the LLC during its lifetime.

Suitable for member and manager governed LLC’s.

A commentary by the author is included. The documents are:

(1) Statement of Organizer
(2) Consent of Members
(3) Consent of Managers
(4) Basic Operating Agreement
(5) Advanced Operating Agreement
(6) Notice of Publication.

Printed documents, 50 pps., 25% cotton fiber 8½” x 11” paper, 3-hole punched, Cat. No. 5154 $14.95, with complete LLC kit, $9.50 extra.

Operating Agreements online, $9.95, at www.blumberg.com/entity-documents

LIS PENDENS

T 372 Order to discontinue action, cancel lis pendens, foreclosure
T 368 Stipulation canceling lis pendens with attorney’s affidavit, CPLR 6514 (d) and Affirmation of atty. cancel lis pendens CPLR 6514 (e)

LIVING WILL (see—WILL)

LOAN (see—CONTRACT—MORTGAGE)

MALPRACTICE

T 461 Notice of medical malpractice action, 22 NYCRR 202.56(b)

MATRIMONIAL ACTION (see—DOMESTIC RELATIONS)

MECHANIC (see—LIEN)

MEDICAL (see—CALENDAR PRACTICE—MALPRACTICE—RETAILER)

MILITARY SERVICE (see—AFFIDAVIT)

MORTGAGE, REAL ESTATE (also see—FORECLOSURE—Nationwide Forms)

A 283 Mortgage long form, NYBTU 8014

Real Estate Bond/Note

T 27 Mortgage note, NYBTU 8011

Simplified Language Mortgages and Notes

M687 Collateral security mortgage
P 666 Combined note and mortgage, short form
P 670 Mortgage, short form, Web Only
M671 Mortgage, long form
P 675 Mortgage note

Miscellaneous forms related to Real Estate Mortgages

P 679 Assign. of mortgage, covenant, NYBTU 8022, 8024
P 586 Assumption of mortgage clause in assignment of lease
W295 Release of part of the mortgaged premises: NYBTU 8034
T1624 Satisfaction of mortgage, 1 side recording
T 275 Satisfaction of mortgage, NYBTU 8035

Gray-highlighted forms are online at blumberglegalforms.com
### New York — Law Forms

**SERIAL NOTE** (see—NOTE)

**SEVERANCE AGREEMENT**

<table>
<thead>
<tr>
<th>T 511</th>
<th>Original notice of petition, any grounds</th>
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**STATEMENT** (see—APPELATE DIVISION—DOMESTIC RELATIONS—RETAILER—SUMMONS—Nationwide Forms)

**STIPULATION**

<table>
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<tr>
<th>T 510</th>
<th>Original petition, any grounds</th>
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**STOCK POWERS** (see—Nationwide Forms)

**SUBPOENA** (also see—ENFORCEMENT OF JUDGMENTS)

<table>
<thead>
<tr>
<th>T 448</th>
<th>Original petition holdover, dwelling or business</th>
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**SUBSCRIBING WITNESS** (see—WILL)

**SUBSTITUTION OF ATTORNEY** (see—STIPULATION)

**SUMMARY PROCEEDINGS** (RPAPL)

**SUMMARY JUDGMENT** (see—JUDGMENT)

<table>
<thead>
<tr>
<th>T 449</th>
<th>Original notice of petition, holdover, dwelling or business</th>
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**SUPPLEMENTARY PROCEEDINGS** (see—ENFORCEMENT OF JUDGMENT)

**SURGERY** (see—AFFIDAVIT—RELEASE—Nationwide Forms)

**TAX** (also see—SALES TAX)

<table>
<thead>
<tr>
<th>T 637</th>
<th>Tax certificate, Tax Law §275-a</th>
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**TOWN, CLAIM AGAINST** (see—NOTICE)

**TRADE NAME** (see—CERTIFICATE)

**TRANSCRIPT**

<table>
<thead>
<tr>
<th>T 1165</th>
<th>Uniform transcript of judgment, any court</th>
</tr>
</thead>
</table>
New Jersey

All consumer contracts for New Jersey comply with the New Jersey Plain Language Law effective April 15, 1982. The Publisher has received approval from the Attorney General.

RELEASE (also see—REAL ESTATE PRACTICE—Nationwide Forms)

P 908 General release, plain English

SEVERANCE AGREEMENT

801 Severance agreement and general release, Web Only

WILL

177 Will, married person, affidavit of subscribing witnesses, execution instructions, 8 pp., Web Only
178 Will, unmarried person, affidavit of subscribing witnesses, execution instructions, 8 pp., Web Only
M911 Will, affidavit of executor and witness, self proving affidavit
P3202 Living will
3111 Affidavit of witnesses, memorandum of execution of will and instructions, 4 pp., Web Only
T 175 Affidavit of subscribing witness, SCPA 1406

LIMITED LIABILITY COMPANY

ORGANIZE A NEW JERSEY LLC ONLINE, $313.50

with custom operating agreements ready to sign. Includes disbursements to State of NJ ($113), expedited service and Spartan LLC kit.

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LIMITED LIABILITY COMPANY FORMS

Prepared by Victor S. Elgot of Norris, McLaughlin & Marcus

Revised Model LLC Materials Include 5 Operating Agreements with Comparison Chart:

• Single member LLC
• Long Form Agreement
• Basic LLC
• Family Holding Agreement
• Standard LLC

Cat. No. 5159 Printed on 25% cotton 3 hole punched minute paper, $14.95, with complete LLC kit. $9.95 extra

Operating Agreements online, $9.95, at www.blumberg.com/entity-documents

POWER OF ATTORNEY (also see—Nationwide Forms)

930 Statutory form, banking cl., disability options, NJS 46:2B-8, Web Only

REAL ESTATE PRACTICE

922 Contract of sale, comprehensive form
916 Contract of sale, standard
913 Contract of sale, realty broker’s attorney review section
W123 Cooperative apt., sales contract, financing condition
M912 Deed, quitclaim ind. or corp.
M918 Deed, bargain and sale without cov. ind. or corp.
919 Deed, bargain and rate, covenant, ind. or corp., Web Only
A901 Deed, warranty, full covenants, ind., corp.
M915 Lease, apartment, comprehensive form
P 890 Lease, apartment, short form
A880 Lease, business, loft or office, marginal headings, double page
P 889 Lease, house furnished or unfurnished
879 Lease, business, Web Only
M974 Mortgage, subordinate, ind. or corp.

ORGANIZE A NJ CORPORATION ONLINE, $298.50

with custom minutes and by-laws containing the information from the online incorporation questionnaire. Includes disbursements to State of NJ ($143), expedited service and Spartan corporate kit.

www.blumberg.com

LIEN

973 Mechanic’s lien claim, Web Only

Online forms at www.blumberglegalforms.com enable you to
eliminate redundant data entry. Data in the fields of any of the forms is retained for use of the form in another matter. A real time saver, you can save fully- or partly-completed forms as templates for future use. Ideal for saving captions; attorney’s name and address; common fields in leases for several apartments in the same building; etc. Forms and templates may be shared with everyone in the office, or limited to one user.
## California—also see Nationwide Forms

<table>
<thead>
<tr>
<th>Form Code</th>
<th>Description</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>2101</td>
<td>Statutory general durable power of attorney, Web Only</td>
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## Connecticut—also see Nationwide Forms

**CERTIFICATE**

<table>
<thead>
<tr>
<th>Form Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>T1221</td>
<td>Registration of trade name, Web Only</td>
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**CORPORATION** (also see—Nationwide Forms)

<table>
<thead>
<tr>
<th>Form Code</th>
<th>Description</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>1151</td>
<td>Printed Minutes &amp; By-Laws</td>
<td></td>
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<tr>
<td>5171</td>
<td>Connecticut business corporation, minutes and by-laws</td>
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**DEED**

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<th>Form Code</th>
<th>Description</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>W1294</td>
<td>Quit claim deed, double sheet</td>
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**LANDLORD & TENANT** (also see—Nationwide Forms)

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<th>Form Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>M1251</td>
<td>Apartment, furnished or unfurnished</td>
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<tr>
<td>A880</td>
<td>Business premises, marginal headings, 28 clauses</td>
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</tr>
<tr>
<td>W1249</td>
<td>Business premises, double page</td>
<td></td>
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<tr>
<td>M1252</td>
<td>House, furnished or unfurnished</td>
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**POWER OF ATTORNEY** (also see—Nationwide Forms)

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<th>Description</th>
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<tbody>
<tr>
<td>1219</td>
<td>Advanced directives (optional): appointment of health care representative, living will or health care directives, document of anatomical gift and designation of conservator of the person, Web Only</td>
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<tr>
<td>M1220</td>
<td>General power of attorney, disability and inducement clause, Statutory Short Form</td>
<td></td>
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<tr>
<td>M1228</td>
<td>Statutory short form springing power of attorney, affidavit that power of attorney is in full force and effect</td>
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**SEVERANCE AGREEMENT**

<table>
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<th>Form Code</th>
<th>Description</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>1201</td>
<td>Severance agreement and general release, Web Only</td>
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## Florida—also see Nationwide Forms

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<th>Form Code</th>
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<tr>
<td>1921</td>
<td>Equal dignity mortgage, Web Only</td>
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<tr>
<td>1923</td>
<td>Contract, sale of unimproved real estate, with due diligence period, Web Only</td>
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<tr>
<td>1930</td>
<td>General durable power of attorney; acknowledgment and affidavit of agent, Web Only</td>
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<tr>
<td>1932</td>
<td>Designation of healthcare surrogate, acknowledgment, affidavit of agent, Web Only</td>
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<tr>
<td>1940</td>
<td>Commercial lease, retail store, Web Only</td>
<td></td>
</tr>
<tr>
<td>1945</td>
<td>Notice to residential tenant for rent due, 3 days, Web Only</td>
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<tr>
<td>1945SP</td>
<td>Notice to residential tenant for rent due, 3 days, English &amp; Spanish, Web Only</td>
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<tr>
<td>1951</td>
<td>Residential house lease, unfurnished, Web Only</td>
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<tr>
<td>1952</td>
<td>Residential lease, furnished apartment, schedule of furnishing, Web Only</td>
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<tr>
<td>1953</td>
<td>Residential apartment lease, unfurnished, Web Only</td>
<td></td>
</tr>
<tr>
<td>1954</td>
<td>Lease of condominium unit, Web Only</td>
<td></td>
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<tr>
<td>1956</td>
<td>General release by an individual, Web Only</td>
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<tr>
<td>1957</td>
<td>General release by a corporation or LLC, Web Only</td>
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<td>1960</td>
<td>FL severence agreement &amp; general release, Web Only</td>
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<tr>
<td>1977</td>
<td>Will, married person, affidavit of subscribing witnesses, execution instructions, 8 pp., Web Only</td>
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<tr>
<td>1978</td>
<td>Will, unmarried person, affidavit of subscribing witnesses, execution instructions, 8 pp., Web Only</td>
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## Georgia—also see Nationwide Forms

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<tr>
<td>1875</td>
<td>Apartment lease, 2-3 unit building, furnished (with schedule), or unfurnished, 8pps.</td>
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<tr>
<td>1876</td>
<td>House lease, furnished (with schedule), or unfurnished, 8 pps.</td>
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<tr>
<td>1877</td>
<td>House lease, unfurnished, 4pps.</td>
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<tr>
<td>1886</td>
<td>Statutory financial power of attorney, explanations, GA Code §106142 (2010), 7 pp., Web Only</td>
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## Illinois—also see Nationwide Forms

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<td>3170</td>
<td>Statutory short form power of attorney, Web Only</td>
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<tr>
<td>3171</td>
<td>Severance agreement and general release, Web Only</td>
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## Massachusetts—also see Nationwide Forms

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<td>3160</td>
<td>General durable power of attorney, healthcare proxy &amp; living wishes statement, 6pp.</td>
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## North Carolina—also see Nationwide Forms

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<tbody>
<tr>
<td>54-305</td>
<td>Residential property and owner’s association disclosure statement, 4 pp.</td>
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<tr>
<td>54-401</td>
<td>NC residential lease: apartment, condominium, house and mobile home</td>
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<tr>
<td>55-835</td>
<td>Health care power of attorney, 4 pp.</td>
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<tr>
<td>55-890</td>
<td>North Carolina Living will</td>
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## Ohio—also see Nationwide Forms

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<td>3230</td>
<td>Ohio statutory power of attorney, durable, 4 pp.</td>
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## Pennsylvania—also see Nationwide Forms

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<td>A1890</td>
<td>Apartment lease, comprehensive form for a multiple dwelling, furnished or unfurnished</td>
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<tr>
<td>A1891</td>
<td>Apartment lease, owner occupied multiple dwelling, furnished or unfurnished</td>
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<tr>
<td>A1892</td>
<td>Seasonal, short term lease. Used for vacation homes and seasonal terms</td>
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<tr>
<td>A1893</td>
<td>House lease</td>
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<tr>
<td>A1894</td>
<td>Lease of a condominium unit</td>
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Texas—also see Nationwide Forms

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<tr>
<td>3132</td>
<td>Severance agreement &amp; general release, Web Only</td>
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<tr>
<td>3145</td>
<td>Notice to vacate for breach of covenant, Web Only</td>
</tr>
<tr>
<td>3146</td>
<td>Statutory durable power of attorney, Web Only</td>
</tr>
<tr>
<td>3150</td>
<td>Residential lease, furnished house, Web Only</td>
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<tr>
<td>3151</td>
<td>Will, married person, affidavit of subscribing witnesses, execution instructions, 8 pp., Web Only</td>
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<tr>
<td>3152</td>
<td>Will, unmarried person, affidavit of subscribing witnesses, execution instructions, 8 pp., Web Only</td>
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Nationwide

The generic forms listed below are intended for use in any state. Use them if specific forms under state headings in the catalog are not available. They should be adapted in compliance with local statutes and practice.

**AFFIDAVIT**

- P 117 Blank affidavit
- 3039 Affidavit of domicile (residence) and debts to obtain distribution from decedent’s estate, Web Only

**ASSIGNMENT** (also see—CORPORATION–LANDLORD & TENANT)

- T 225 General purpose, with power of attorney
- Z 128 Proof of debt in assignment, receivership or equity

**AUTHORIZATION**

- T3129 Authorization to release medical and hospital records

**BANKRUPTCY**

- 1031 Proof of claim, pkg of 48, with instructions, Web Only

**BILL OF SALE**

- 310 Automobiles, airplanes, vehicles, assignments, ind. corp., Web Only
- 100 Chattels, personal property, with affidavit, ind. corp., Web Only
- T1100 Chattels, personal property, without affidavit, short form
- P1101 Personal property, with affidavit, attractive border

**BINDER** (see—CONTRACT)

**BUILDING OR CONSTRUCTING** (see—CONTRACT)

**BULK TRANSFER—SALE OF A BUSINESS (UCC)**

- W 82 Contract for Sale of Business, ind. or corp.
- W 81 Bill of Sale of Business-affidavit of title, restriction clause

**CONTRACT**

- 155 Blank, for any subject, double sheet, Web Only
- W 82 Business, sale of, bulk transfers (UCC) ind., corp.
- A 348 Construction, small, owner and contractor

**CORPORATION**

- 3133 Affidavit of missing certificate, Web Only

**EQUIPMENT LEASE** (see—CONTRACT)

- 3205 Deed of gift with acknowledgment, 1 p., Web Only

**GIFT**

- 3210 Office license agreement, Web Only

**LANDLORD & TENANT**

- P 193 Sub-lease, any purpose, (incl. coop. apt.)
- 114 Lease, any purpose, double page, large space, Web Only
- P 172 Lease, any purpose, short form, single sheet

**Residential leases**

- 58 Apartment house rules, comprehensive, Web Only
- 59 Apartment lease, comprehensive, large building, rules, Web Only
- 62 Apartment and single family house lease, comprehensive, rules, Web Only
- A 55 Apartment, rules, guaranty, acknowledgments, double sheet
- T 186 Apartments in 2-5 family dwelling, single sheet
- T 48 Apartment, moderate coverage, single sheet
- T 202 Apartment, month-to-month
- A 303 Apartment, furnished, double sheet
- A 101 Condominium unit
- A 495 House, furnished or unfurnished, moderate coverage
- 3120 House lease with option to buy, plain English, furnished or unfurnished, Web Only
- T 313 Seasonal, house or apartment, vacation residence, etc., single page
- 3105 Use and occupancy agreement, seller remains, Web Only

**Commercial leases**

- 65 Apartment house laundry service license, Web Only
- 66 Apartment house laundry service lease, Web Only
- 3210 Office license agreement, Web Only
- E 880 Lease of business premises, marginal headings

**Miscellaneous forms related to Leases**

- 71 Application for lease of apartment, references, 8 ½” x 11” 100 to pad
- 3119 Rental binder and deposit receipt, Web Only
- T 308 Notice to quit, 10 days where no landlord/tenant relationship exists
- 3141 Lead paint disclosure, lease of residence
- 3142 Lead paint disclosure, sale of residence
- P 386 Assignment of lease with assumption
- W 281 Assignment of lease
LIMITED LIABILITY COMPANY

LEAD PAINT REGULATIONS

A booklet, Protect Your Family From Lead In Your Home, and Disclosure Form must be distributed to tenants or purchasers by: a) lessor of houses and apartments, b) sellers of houses, condos and co-op apartments. Renovators of pre-1978 houses and common areas in multi-family buildings must distribute booklets.

Lead Paint Booklet 16 pp. 8 1/2” x 5 1/2”, 3 color, 50 lb. offset paper.

3140 English 25–$10.25 100–$27.00
250–$52.50 500–$81.50
3139 Spanish 25–$5.25 100–$16.80
250–$37.80 500–$63.00

Disclosure Forms 2-part carbonless 8 1/2” x 11”.

Imprinting—1000 or more, request quote, 800 221-2972, ext. 695.

Larger quantities—request quote

PARTNERSHIP

M107 Partnership contract

POWER OF ATTORNEYS AGENTS, HEALTH CARE, WILLS (also see — CORPORATION)

3130 Enumerated powers, durable or springing, affidavit, Web Only
W 50 Full powers, unrestricted, disability cl., double page
M113 General purpose, with large space for powers, Web Only
T 462 Revocation of power of attorney

3131 Revocation of power of attorney, Web Only
3177 Will, married person, affidavit of subscribing witnesses, execution instructions, 8 pp., Web Only
3178 Will, unmarried person, affidavit of subscribing witnesses, execution instructions, 8 pp., Web Only

PROOF

T1031 Proof of claim in bankruptcy 0F10, power of attorney 0F11A

REAL ESTATE (also see — CONTRACT — LANDLORD & TENANT — STATEMENT)

3121 Certificate of Non-Foreign Status, IRC Sec. 1445, Ind., Web Only

RELEASE

B 110 General release, individual
B 111 General release, corporation
T 112 General release, joint tortfeasor’s clause, ind., corp.
P 618 Seaman’s release

STATEMENT

T 194 Title closing state., settlement figures, real estate

Download HUD-1 Closing Statement Software
at www.blumberg.com/hud1
$19.95 for one closing

UCC

Security Agreements

A 77 In the nature of a chattel mortgage (UCC)
T 84 In the nature of a conditional sales contracts (UCC)
85 Assignment of a security agreement, Web Only

Bulk Transfer: Sale of a Business

W 82 Contract for sale of business: individual or corporation
W 81 Bill of sale of business: affidavit of title: restriction clause

WILL

M 95 Living will with healthcare direction
3177 Will, married person, affidavit of subscribing witnesses, execution instructions, Web Only
3178 Will, unmarried person, affidavit of subscribing witnesses, execution instructions, Web Only
P3202 Living Will
M1683 Will, 100% rag content, 4 pg., large blank space

NOTE

D485 Promissory note, non-negotiable, interest
P 607 Prom. note, witness, large space, 7 1/4” x 11” litho border
B1000N Serial note, accel., 4 notes on each sheet, perforated, endorsing waives presentment, demand, notice of protest & of dishonor on back: individual, 100 on pad

OPTION (see — CONTRACT)

Numerical List of Paper Forms

Online forms are not listed here. Go to blumberglegalforms.com and enter Cat. No. without letter prefix in second box.

X 13 Claim & notice of intent to sue N.Y.C., 10-10
T 27 Mortgage note, NYBTU 8011, 11-98
T 29 Claim & notice of intent to sue blank Transit Authority, 6-83
B 31 Notice of intent to offer business records authenticated by certification, CPLR §3122(a)(c), 9-03
B 32 Certification of business records, CPLR §3122(a)(d), 9-03
B 33 Notice that items produced pursuant to subpoena are available for inspection and copying, CPLR §3120(3), 9-03
A 35 Store, loft, office, margin captions, full cl., dbl. sheet, 11-98
39 Petition & order, name change, outside NYC
M 40 Non-statutory, commercial (business, finance & real estate), prepared by Donovan & Gannuzi, LLP, 4 pp., 9-10
P 42 Appointment of agent to control disposition of remains, GBL §453, 2 pp., 4-07
M 43 Statutory, non durable, affidavit of attorney, 6 pp., 9-10
M 44 Statutory, durable, without affidavit of attorney, 4 pp., 9-10
P 45 Statutory major gifts rider, 2 pp., 9-10
T 48 Apartment, moderate coverage, single sheet, 4-81
M 49 Statutory, effective at a future time (springing), durable, affidavit of attorney, 6 pp., 9-10
M 50 Full powers, unrestricted, disability cl., double page, 7-04
M 51 Statutory, durable, affidavit of attorney, 6 pp., 9-10
52 Short form with notice of entry, blank court, 1974

Gray-highlighted forms are online at blumberglegalforms.com
New York Incorporation Online, $247.00
with custom minutes and by-laws containing the information from the online incorporation questionnaire. Includes disbursements to State of NY ($135) and Spartan corporate kit. For expedited service add $25.00 disbursement.

New York LLC Online, $349.00
with custom operating agreements ready to sign. Includes disbursements to State of NY ($200) and Spartan LLC kit. For expedited service add $25.00 disbursement.

LLC Operating Agreement and Governance Documents
Prepared by Lauris G. L. Rall and Albert J. Cardinali.

Organize a New Jersey LLC Corporation Online, $298.50
with custom minutes and by-laws containing the information from the online incorporation questionnaire. Includes disbursements to State of NJ ($143), expedited service and Spartan corporate kit.

Organize a New Jersey LLC Online, $313.50
with custom operating agreements ready to sign. Includes disbursements to State of NJ ($153), expedited service and Spartan LLC kit.

MINUTES & BY-LAWS
5150 New York Business Corporation (BCLI), 1998
5152 New York Professional Corporation (Art. 15)
5153 New York Not-For-Profit Corporation (N-PCL)
5154 New York LLC Operating Agreements
5159 Nationwide LLC Operating Agreements, etc., $15.75
5160 Blank state model business corporation act
5161 Blank state membership corporation
5162 Blank state professional corp., by-laws only
5169 Missouri business corporation, $7.50
5170 California business corporation, $7.50
5171 Connecticut business corporation, $7.50
5172 Delaware business corporation, $7.50
5173 Florida business corporation, $7.50
5174 New Jersey business corporation, $7.50
5175 Pennsylvania business corporation, $7.50
5176 Texas business corporation, $7.50
5177 Illinois business corporation, $7.50
5178 Michigan business corporation, $7.50
5179 Georgia business corporation, $7.50
T 8126 NLS contract of sale of residential real estate, 7-97

Law Forms — Numerical
All covers have electronic service, overnight-courier affidavits and the following forms:

**Inside—**
- Attorney’s certification
- Individual verification
- Affidavit of service of papers (extra space for multiple recipients)
- Notice of entry
- Notice of settlement
- Admission of service
- Corporate verification
- Attorney’s certification
- Attorney’s affirmation

**Staple-Concealing Style**
This cover has a unique double-scored binding system that conceals staples. Allows for removal or addition of papers. The 8½" x 12½" size fits laser trays and reduces bulk for easy mailing and filing. Text printed in black with blue legal border for a distinctive appearance. Vertical style only. Blue, off-white or canary linen manuscript. Cat. No. 2902, 2905 and 2906

**BLAZER Forms & Computer Covers**
Same as Cat. No. 2902, above, with forms on inside cover and imprint side blank, for use with BLAZER and BLUMBERG FORMS Online, or your own imprint program. Blue, white or canary. Cat. No. 2905

**Lonely Lawyer Lit Back**
A busy attorney without staff created the Lonely Lawyer Certification, Verification and Affirmation of Service forms for this NY Lit Back. Blue Linen only. Cat. No. 2906

**Traditional Horizontal® or Vertical Styles**
9" x 12½". Request cutting to 8½" to fit laser trays. Indicate your choice of color when ordering.

**Legend**
- DB—dark blue; WH—off-white; LB—light blue; CA—canary; GY—gray.

**HOW TO ORDER**
Imprinted Legal Covers

Please give: 1. Catalog number, 2. Size, 3. Color, 4. Quantity
5. Send sample or printed copy and include:
   a. name, b. title: Counselor at Law, Attorney at Law, Law office of, etc., c. street address, d. city, state and zip code, e. telephone number (include area code), optional.
   6. Choose GOTHIC, ROMAN, HELVETICA or ARIAL type. Proofs only if requested, $20. Submit a sample for a close match or a mechanical; $20 charge includes one proof.
   To accommodate long names, we reserve the right to substitute a condensed type face.

Consider these imprinting options —
- Name printed on flap on top bound styles: $6.00–up to 4 lines.
- Assorted colors or stock — $4.50 each change.
- Blind scoring on top bound styles, $5.75/first 100; $3.40 each add’l 100.
- 3-hole punching on report style covers — $8.50 per 100.
- Cutting charges — $6.85 up to 500; 1,000 and up no charge.
- Combine sizes — $5.50 each change.
Certified Mail Software Std. Ver. 3.5.2 FREE
Download at blumberg.com/software.
Complies with the latest USPS mailing number requirements. A complete Certified Mail solution. Easy to use and USPS approved.
• Prepares the entire Certified Mail piece in the time it takes to type a label.
• Creates mailing piece number and bar code.
• Automatically calculates fees (adjustable if rates change).
• Maintains a database to store addresses and stores multiple label information for future printing.
• Transaction report tracks certified mail. Includes a handy feature for recovering costs.
• Cut and paste address directly into Certified Mail from other programs.
• Unlimited number of “Send to” data files.
• Import/export data base of names from/to other programs.
• Print mailer number and bar code.
• Print extra labels with your choice of information.
• Go to USPS tracking site from within program.
• Create a complete Firm Book or a condensed report.
• Use with label 3086.

Certified Mail Labels
<table>
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<th>Size</th>
<th>Cat. No.</th>
<th>100</th>
<th>250</th>
<th>1000</th>
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<tr>
<td>8½” x 7”</td>
<td>3086</td>
<td>$67.50</td>
<td>$149.00</td>
<td>$449.90</td>
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<tr>
<td>11 x 8½”</td>
<td>3087</td>
<td>$211.70</td>
<td>$451.00</td>
<td>$1604.00</td>
</tr>
</tbody>
</table>

Call for a quote on larger quantities.

Certified Mail Labels with Bar Coded Number
Print without software. Download free template at blumberg.com/software.

Certified Mail Pro Ver. 3.7
With intelligent mail barcode.
Complies with the latest USPS mailing number requirements. For volume users—Includes all the features of Standard plus:
• Creates a manifest of certified mail pieces to prove delivery to USPS.
• Use form 3086 for mailings with return post card.
• Use form 3087 with the manifest and save time when you do not need the return post cards.
• Tracks incoming mailers.
• Customizable Transaction Report tracks receipt automatically with a Bar Code Wand (wand not included).
• Searchable database.
• Multiple return addresses.
• Choose from our standard reports or customize your own.
• Extra labels on form 3086 allow you to create additional mailing labels with recipient’s or sender’s address.
• Improved return receipt log printing: sort on multiple criteria.
• On-screen print preview.
• Enhanced bulk mailing: set up multiple batch mailing lists. Drag and drop features makes list creation easy.
Certified Mail Pro Network Edition allows the sharing of a common database with multiple users on the network. You can add or edit names and addresses on batch print file to save print time.

System Requirements: PC or compatible computer with Windows or Windows 8/7/2000/NT/XP and Vista and a Windows supported printer. Optional barcode wand for Certified Mail Pro requires a keyboard port wand reader.

<table>
<thead>
<tr>
<th>Description</th>
<th>Item No.</th>
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<tr>
<td>Certified Mail Standard 3.5.2 download</td>
<td>FREE</td>
<td></td>
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<tr>
<td>Certified Mail Standard 3.5.2 on disk</td>
<td>3086SW</td>
<td>$25.00</td>
</tr>
<tr>
<td>BCN template on a disk</td>
<td>3086TP</td>
<td>26.00</td>
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<tr>
<td>Certified Mail Pro 3.7 Single User includes 100 3086 labels</td>
<td>3086PRO</td>
<td>299.95</td>
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<tr>
<td>5-User Network Edition includes 100 3086 labels</td>
<td>3086NW5</td>
<td>499.95</td>
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<tr>
<td>Pro 3.7 Additional Station User (1 seat)</td>
<td>3086AS</td>
<td>89.95</td>
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<tr>
<td>Certified Mail Pro 3.7 100 User License includes 100 3086 Labels</td>
<td>3086USL</td>
<td>699.95</td>
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<tr>
<td>Upgrade Certified Pro Single 3.5 to 3.7 software only, no labels</td>
<td>3086UG2</td>
<td>59.95</td>
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<tr>
<td>Upgrade Certified Pro 5-User 3.5 to 3.7 software only, no labels</td>
<td>3086UG3</td>
<td>79.95</td>
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<tr>
<td>Upgrade Certified Mail Pro USL 3.5 to 3.7 software only, no labels</td>
<td>3086UG4</td>
<td>84.95</td>
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Request prices for upgrades from 3.0.